



Board of Trustees, Finance and Administration Committee

**Thursday, December 7, 2017
Cleon Thompson Center Room 304
11:45 am**

AGENDA

***Action Item**

1. Call to Order – Chairman Michael J. Shortt
2. Roll Call – Leslie Gaynor
3. *Adoption of the Agenda – Chairman Shortt
4. No minutes to approve for this meeting (no Committee meeting in September)
5. Finance and Administration Update – Randy Mills
6. *Resolution – Rosalba Ledezma
 - a. Resolution to lease space at SG Atkins CDC Enterprise Center for the School of Health Sciences
7. *Tuition and Fees Proposal – Constance Mallette
8. Master Plan Proposal Update – Tim McMullen
9. Capital Projects Update – Tim McMullen
10. Financial Report – Wilbourne Rusere
11. Other Discussion Items
12. Adjournment – Chairman Shortt



RESOLUTION TO LEASE SPACE AT SG ATKINS CDC ENTERPRISE CENTER FOR THE SCHOOL OF HEALTH SCIENCES

WHEREAS, Winston-Salem State University, hereinafter WSSU, is a constituent University in the North Carolinas University system, and

WHEREAS, The School of Health Sciences, hereinafter SOHS, currently leases space for a virtual hospital and laboratory for human simulators that are used as teaching tools in its undergraduate and graduate nursing, occupational therapy, rehabilitation counseling and exercise physiology, clinical lab sciences, physical therapy and health care management classes, and

WHEREAS, SOHS has enjoyed the convenient and secure space to conduct the operations of the virtual hospital at the S.G. Atkins Community Development Enterprise and desires to continue occupying the space after having invested a significant amount of approved grant funds to up fit the space during the previous three lease terms, and

WHEREAS, the S.G. Atkins CDC is also amenable to the continued leasing arrangement for the virtual hospital;

NOW THEREFORE, in consideration of the premises above, the sufficiency and adequacy of which is hereby acknowledged,

BE IT RESOLVED, that the Board of Trustees of Winston-Salem State University hereby delegates to the Chancellor of Winston-Salem State University the authority to negotiate an appropriate lease with the Enterprise Center of S. G. Atkins CDC to commence as soon as possible, and to coordinate with the North Carolina Department of Administration State Property Office, and to take such other action as may be necessary to carry out the intent of this resolution.

This resolution shall be effective upon its adoption.

Adopted this 8th day of December, 2017.

Chairman, Board of Trustees
Winston-Salem State University

Secretary, Board of Trustees
Winston-Salem State University

WSSU CAMPUS MASTER PLAN 2017 UPDATE
Finance Committee December 7th Presentation Outline

PRESENTATION (20-25 MIN)

1. Introduction
 - ▶ 2017 Master Plan Update Purpose and Process
 - ▶ 2011 Master Plan
 - ▶ State of the Campus
 - ▶ Developments since 2011

2. Analysis
 - ▶ Mission
 - ▶ People
 - Demographics
 - Enrollment
 - ▶ Place
 - Space Use
 - Campus Life
 - Athletics
 - Site & Environment
 - Mobility
 - Community Outreach

3. Vision
 - ▶ Campus Framework
 - ▶ November Visioning Session Outcomes

4. Emerging Master Plan Direction

5. Next Steps
 - ▶ Documentation
 - Analysis
 - Vision
 - Architectural Guidelines
 - Master Plan Recommendations
 - Phasing & Implementation

Q&A (5-10 MIN)

Facilities Management Capital Projects Updates

Board of Trustees

December 7 & 8, 2017



WINSTON-SALEM STATE UNIVERSITY

WSSU

•Current Projects

New Residence Hall Freshmen Living/Learning



- **Funding Source:** Bond Sales
- **Strategic Planning:** 282 Resident Beds, 9 Advisor Beds, 2 Apartments, Living/Learning Environment.
- **Schedule:** Construction Completion – June 5, 2018
- **Construction Cost:** \$20,075,000
- **Overall Project Budget:** \$24,000,000
- **Area:** 71,021 SF
- **Stories:** 5 + Basement
- **Current Status:** Steel Framing is complete. Exterior sheathing is being applied. Plumbing, Mechanical and Electrical System Rough-ins are underway. Roof Deck and Membrane are being installed. Project has passed the 50% complete Milestone

New Residence Hall Freshmen Living/Learning Progress Photos



WINSTON-SALEM STATE UNIVERSITY

New Sciences Building

Funding Source: State Appropriation and Connect NC Bond
Strategic Planning: Sciences collaborative educational building, including Biological Sciences, Chemistry, Clinical Lab Science, and BRIC.

Schedule: Construction Fall 2017 through Summer 2019

Construction Cost: \$40,072,361

Overall Project Budget: \$53,312,000

Area: 103,000 SF

Stories: 5

Current Status: State Construction Office has approved Construction Manager's Cost Proposal. Bid Packages have been let for Early Site Work, including Site Demolition, Grading, Deep Foundations and Utility Relocations.

5 FOCUS GROUP STRATEGY

CLINICAL
MICROBIOLOGY & BIOHAZARD
BIOINFORMATICS & MOLECULAR GENETICS
SYNTHETICS & MEDICINAL
BIOANALYTICAL

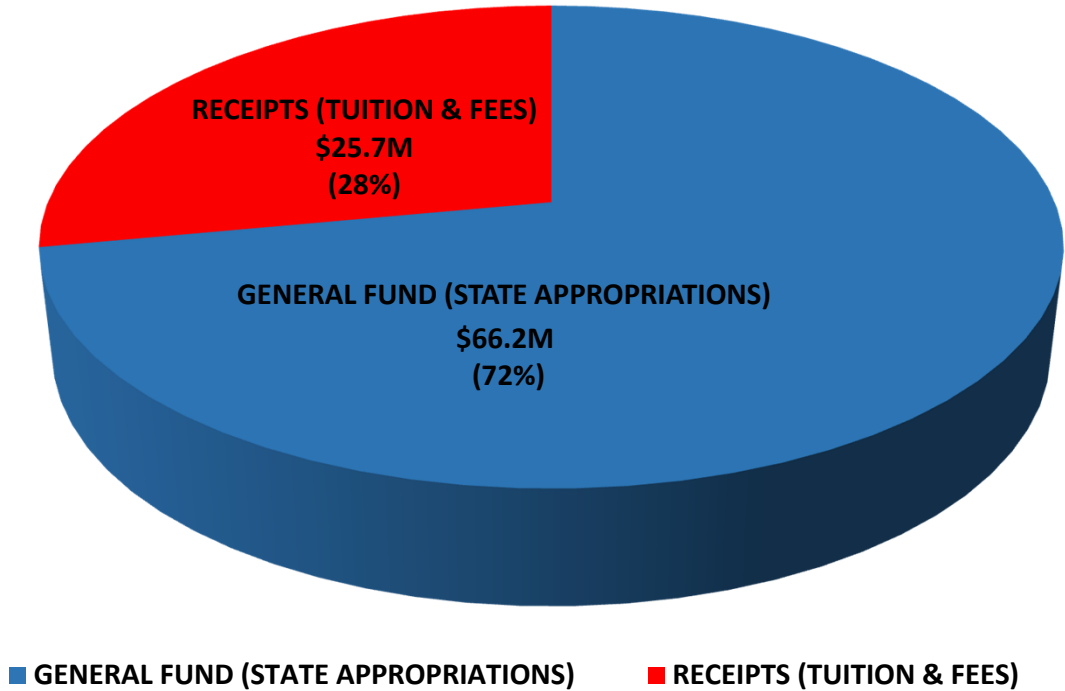


New Sciences Building



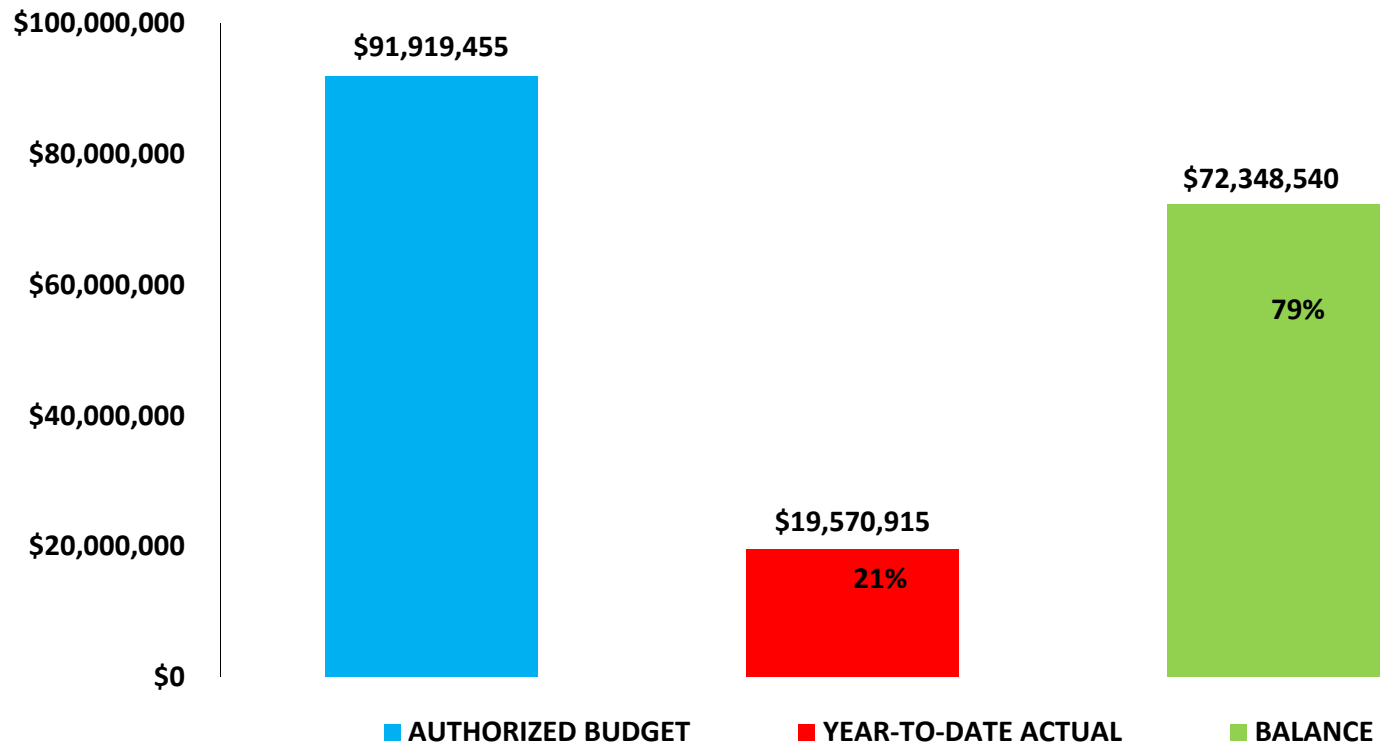
STATEMENT OF GENERAL FUND BUDGET

\$91.9M Allocation as of September 30, 2017



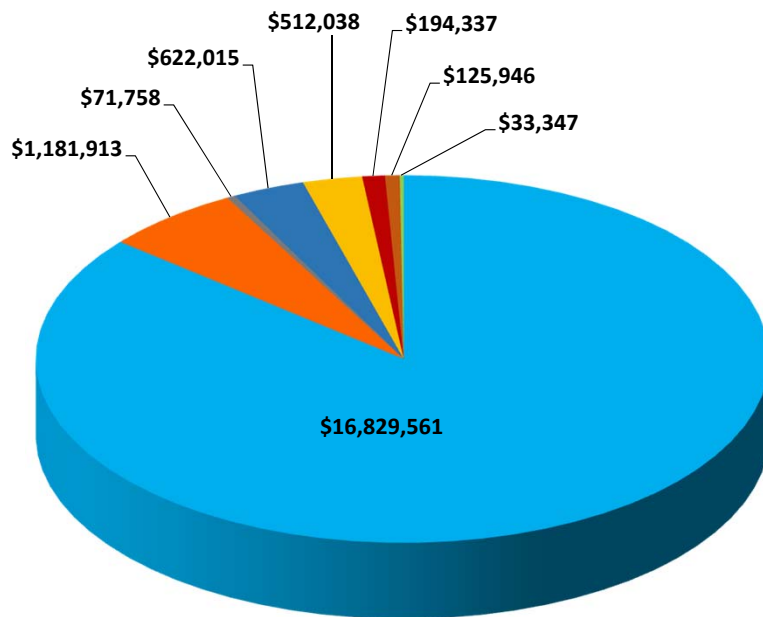
STATEMENT OF GENERAL FUND EXPENDITURES

July 1, 2017 – September 30, 2017



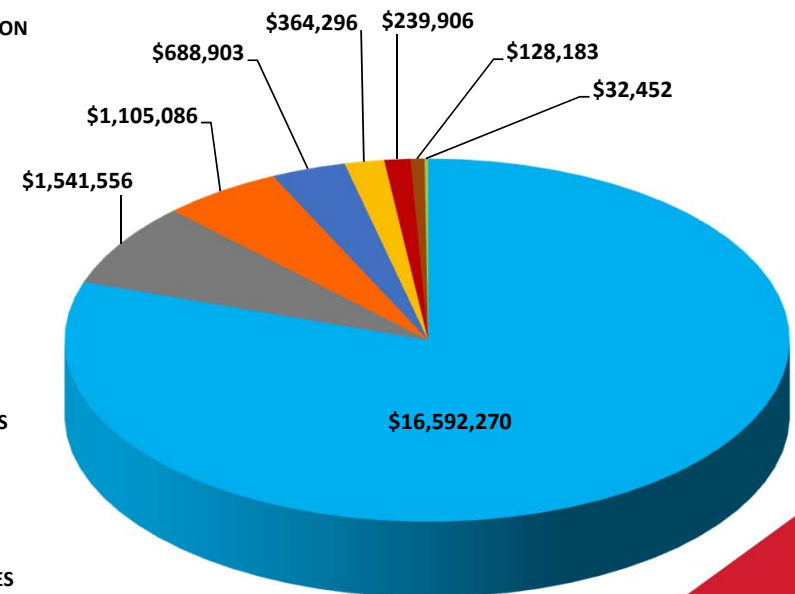
COMPARISON OF GENERAL FUND EXPENDITURES Summary by Account

September 2017 - \$19,570,915



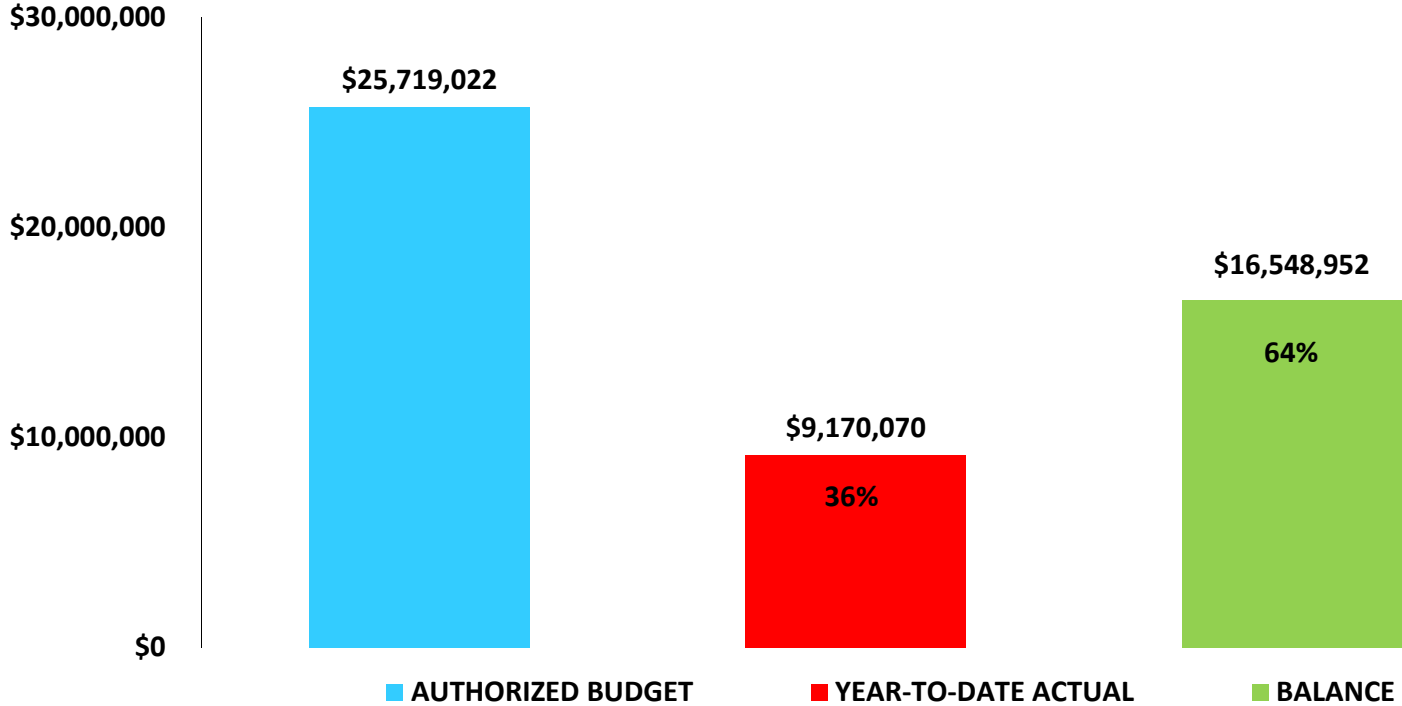
September 2016 - \$20,692,652

- PERSONNEL COMPENSATION
- AIDS AND GRANTS
- CURRENT SERVICES
- FIXED CHARGES
- CAPITAL OUTLAY
- SUPPLIES AND MATERIALS
- DEBT SERVICE
- TRANSFERS AND RESERVES



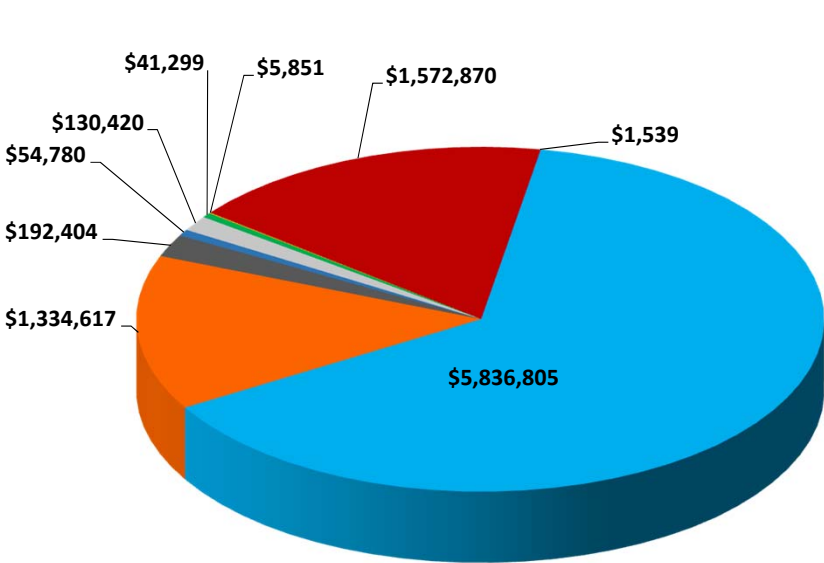
STATEMENT OF GENERAL FUND RECEIPTS

July 1, 2017 –September 30, 2017

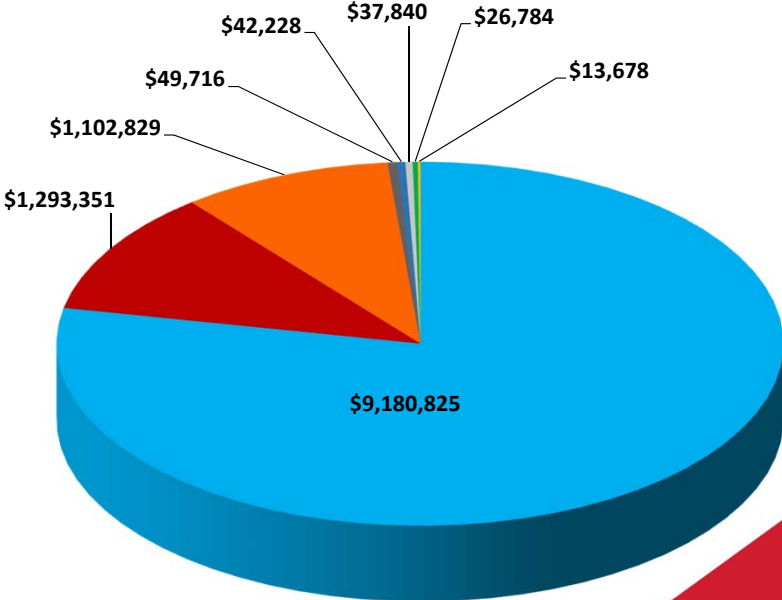


COMPARISON OF GENERAL FUND RECEIPTS

September 2017 - \$9,170,070



September 2016 - \$11,746,670



STATEMENT OF AUXILIARY SERVICES

July 1, 2017 – September 30, 2017

FUND	EXPENSE BUDGET	BEGINNING BALANCE	RECEIPTS COLLECTED	YTD ACTUAL EXPENSES	ENDING CASH BALANCE
Athletics Division II	\$4,000,000	(\$11,692,295)	\$959,930	\$663,524	(\$11,395,889)
Food Service	4,411,500	100,008	2,215,137	1,304,345	1,010,800
Campus Book Store	340,000	26,860	314,034	8,077	332,817
Copier Management/Xerox	610,000	22,630	164,111	112,748	73,993
Health Service	1,292,756	441,524	346,372	373,135	414,761
Housing Service	11,634,063	11,233,645	4,137,377	1,085,471	14,285,551
One Card Office	90,011	63,407	49,742	21,235	91,914
Student Extracurricular Activities	1,972,951	453,751	657,984	466,765	644,970
Educational & Technology Fee (I.T.)	1,328,721	1,357,180	521,849	308,297	1,570,732
TOTAL	\$25,680,002	\$2,006,710	\$9,366,536	\$4,343,597	\$7,029,649

STATEMENT OF BUSINESS ENTERPRISES

July 1, 2017 – September 30, 2017

FUND	EXPENSE BUDGET	BEGINNING BALANCE	RECEIPTS COLLECTED	YTD ACTUAL EXPENSES	ENDING CASH BALANCE
Auxiliary Admin/Ticket Office	\$818,043	\$188,170	\$58,399	\$243,277	\$3,292
Central Transportation Fleet	52,295	21,224	22,140	19,990	23,374
Conference Facility Rentals	57,500	9,928	9,139	2,722	16,345
Food Court	60,000	16,092	32,382	-	48,474
Logo Licensing	-	4,932	9,756	-	14,688
Passport Services	108,000	30,325	25,659	4,179	51,805
Summer Camps & Conferences	50,000	33,316	13,420	-	46,736
Telecommunication (Phones)	599,379	46,045	186,098	137,843	94,300
Vehicle Registration/Fines	651,078	427,489	380,581	225,842	582,228
Vending Machines	-	4,319	133,330	-	137,649
TOTAL	\$2,396,295	\$781,840	\$870,904	\$633,853	\$1,018,891
GRAND TOTAL (Auxiliary/Business Enterprises)	\$28,076,297	\$2,788,550	\$10,237,440	\$4,977,450	\$8,048,540
Budget Performance Assessment			36%	18%	