

# Winston-Salem State University

## Graduate Programs

### Application for Admission as a Non-Degree Seeking Graduate Student or Application for Admission to a Graduate Certificate Program



#### INFORMATION FOR ADMISSION AS A NON-DEGREE SEEKING GRADUATE STUDENT

*(Certificate, Add-on Licensure, Post-Baccalaureate Courses and  
Post-Master Courses)*



**WINSTON-SALEM**  
STATE UNIVERSITY

Office of Admissions  
111 Anderson Center  
601 S. Martin Luther King, Jr. Drive  
Winston-Salem, NC 27110  
Phone: 336-750-2074  
Fax: 336-750-2079  
graduate@wssu.edu  
[www.wssu.edu](http://www.wssu.edu)

WINSTON-SALEM STATE UNIVERSITY

Application for Admission as a Non-Degree Seeking Graduate Student or  
Application for Admission to a Graduate Certificate Program  
(Certificate, Add-on Licensure, Post-Baccalaureate Courses and Post-Master Courses)

Please type or print firmly using a ball point pen. Return this form and official transcript to: The Office of Admissions, Winston-Salem State University, 111 Anderson Center, 601 S. Martin Luther King, Jr. Drive, Winston-Salem, NC 27110 with the appropriate fee.  
**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

LICENSURE PROGRAMS

- English as a Second Language Add-on Licensure (ESL)

ADMISSION REQUIREMENTS

- Application
- \$50 **NON-REFUNDABLE** Fee
- One (1) Official Transcript for all baccalaureate work
- Copy of Teacher License
- Resume

CERTIFICATE PROGRAMS

- Post-Bachelor's Family Nurse Practitioner

ADMISSION REQUIREMENTS

- Application
- \$50 **NON-REFUNDABLE** Fee
- Two (2) Recommendation Letters
- One (1) Official Transcript for all baccalaureate and masters level work in nursing
- Copy of NC or Compact State License
- Resume or Vita

- Post-Bachelor's Nurse Educator Certificate

- Application
- \$50 **NON-REFUNDABLE** Fee
- Two (2) Recommendation Letters
- One (1) Official Transcript for all baccalaureate level work in nursing
- Copy of NC or Compact State License
- Resume or Vita

- Post-Bachelor's Advanced Nurse Educator

- Application
- \$50 **NON-REFUNDABLE** Fee
- Two (2) Recommendation Letters
- One (1) Official Transcript for all baccalaureate and masters level work in nursing
- Copy of NC or Compact State License
- Resume or Vita

Non-Degree Seeking:

- Post-Baccalaureate/Graduate Courses (*As stated in the Graduate Catalog a student can enroll in a maximum of two graduate courses without being admitted to a degree program*)
- Master of Science in Computer Science & Information Technology
- Master of Business Administration
- Master of Science in Nursing
- Master of Arts in Teaching
- Master of Science in Rehabilitation Counseling

- Master of Healthcare Administration
- Application
- \$50 **NON-REFUNDABLE** Fee
- Personal Statement (include courses you wish to take and why you want to take them)
- One (1) Official Transcript for all baccalaureate and masters work

Return this application, all supporting documents, and the application fee to: **The Office of Admissions, Winston-Salem State University, 111 Anderson Center, 601 S. Martin Luther King, Jr. Drive, Winston-Salem, NC 27110**

Winston-Salem State University is committed to equality of educational opportunity and does not discriminate against applicants, students or employees based on race, color, national origin, religion, gender, age, or disability. It is the policy of Winston-Salem State University to create diversity among its student body by recruiting and enrolling students without regard to race, gender or ethnicity. Applicants of all races, gender, and ethnic backgrounds are encouraged to apply for enrollment.

This application is for  Fall 20 \_\_\_\_\_  Spring 20 \_\_\_\_\_  
 1st Summer 20 \_\_\_\_\_  2nd Summer 20 \_\_\_\_\_

**General Information**

Full Name: \_\_\_\_\_  
Last First Middle Initial Maiden

Social Security# (optional) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Permanent mailing address:

\_\_\_\_\_ Street Address/P.O. Box City State Zip

Current mailing address:

\_\_\_\_\_ Street Address/P.O. Box City State Zip

**Legal Residency:** Are you a legal resident of North Carolina?  Yes  No

County of residence: \_\_\_\_\_

How long have you lived in NC? From \_\_\_\_\_ to \_\_\_\_\_

Telephone number: (\_\_\_\_\_) \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Personal Information**

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender  Male  Female  
MM DD YYYY

Place of Birth: \_\_\_\_\_

US Citizen:  Yes  No Permanent Resident Alien:  Yes  No

Resident Alien #: \_\_\_\_\_

**Ethnicity**

Are you Hispanic or Latina?  Yes  No

Hispanic/Latino: Mexican, Puerto Rican, Cuban, Central or South American  
or other Spanish origin or culture, regardless of race

**Race** (Select one or more of the following racial categories)

American Indian or Alaska Native  Asian  Black or African American  
 Native Hawaiian or Other Pacific Islander  White

**Admissions Information**

Give name, address and dates of attendance of all colleges and universities.

College/University	Address	Dates Attended	Degree

Have you received a Bachelors Degree?  No  Yes: \_\_\_\_\_  
Undergraduate Major Date Received

Have you received a Masters Degree?  No  Yes: \_\_\_\_\_  
Graduate Major Date Received

Are you pursuing teacher licensure?  Yes  No

Signature (Do Not Print) \_\_\_\_\_ Date \_\_\_\_\_

WINSTON-SALEM STATE UNIVERSITY

APPLICATION FOR ADMISSION AS A NON-DEGREE SEEKING GRADUATE STUDENT

Applicant Certification

In an effort to maintain a safe learning community, we must ask the following questions of all applicants. We cannot accept your application unless you answer these questions and provide the required documentation. Your "yes" answer to one or more of the following questions will not necessarily preclude being admitted. However, failure to provide complete, accurate, and truthful information will be grounds to deny or withdraw your admission, or to dismiss you after enrollment.

For the purpose of the following questions, "crime" or "criminal charge" refers to any crime other than a traffic-related misdemeanor or an infraction. You must, however, include alcohol or drug offenses whether or not they are traffic-related.

- 1. [ ] Yes [ ] No Have you been convicted of a crime?
2. [ ] Yes [ ] No Do you have any criminal charges pending against you?
3. [ ] Yes [ ] No Have you ever been expelled, dismissed, suspended, placed on probation, or otherwise subject to any disciplinary sanction by any school, college, or university?
4. [ ] Yes [ ] No Have you entered a plea of guilty, a plea of no contest, a plea of nolo contendere, or an Alford plea, or have you received a deferred prosecution or prayer for judgment, to a criminal charge?
5. [ ] Yes [ ] No Have you otherwise accepted responsibility for the commission of a crime?
6. [ ] Yes [ ] No If you have ever served in the military, did you received any type of discharge other than an honorable discharge?

If you answered YES to questions #1, 2, 4 or 5. You will be required to complete a criminal background check by a third party consultant called Certiphi. You will be contacted through the email address you provided. You are also required to submit a written explanation of the circumstances surrounding the event. Please proofread and submit your explanation to graduate@wssu.edu. Please title the email Applicant Certification Explanation. Include the Full legal name and date of birth in the explanation.

If you answered YES to question #3, you are required to submit in writing a detailed explanation of the circumstances surrounding the event. Please proofread and submit your explanation to admissions@wssu.edu, and title the email Applicant Certification Explanation. Also include your Full legal name and date of birth in your explanation.

I hereby acknowledge that WSSU may verify the information set forth herein from sources permitted under law and that the institution may divulge the contents of this application only as permitted under the Family Educational Rights and Privacy Act of 1974, if I am or have been in attendance at this institution.

I understand my failure to provide complete, accurate, and truthful information on this application will be grounds to deny or withdraw my admission, or dismiss me after enrollment.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

If applicant is under 18 years of age, signature of parent or guardian \_\_\_\_\_ Date \_\_\_\_\_



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