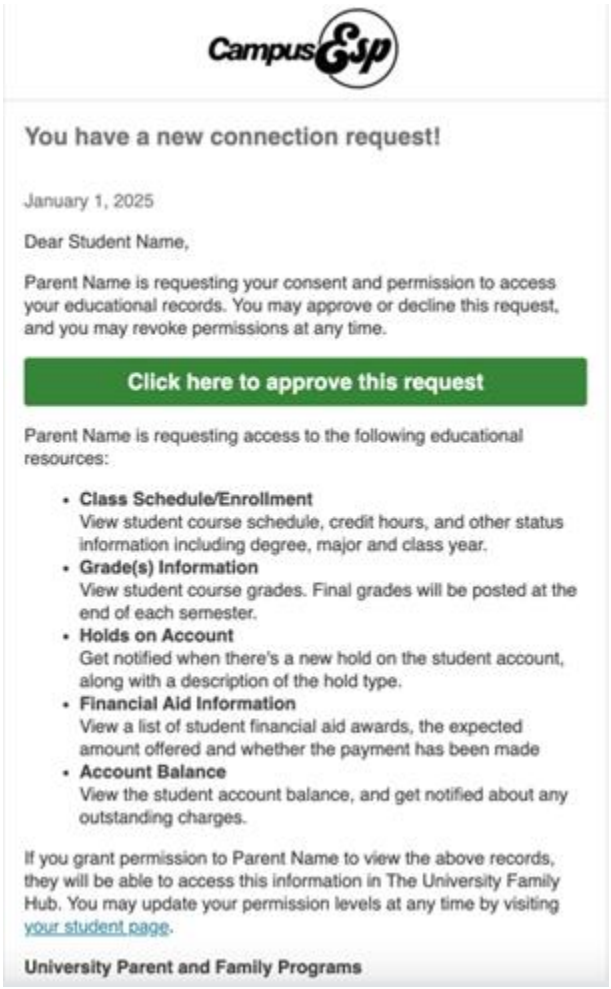
FERPA for Students

The Family Educational Rights and Privacy Act sets forth requirements regarding the privacy of student records and affords students certain rights with respect to their education records.

Approving Requested Access

If you have a request outstanding in the WSSU Family Connection, you'll receive an email that looks like this. You can click on the button to "Click here to approve this request" if you would like to share information with the requestor.



You have a new connection request!

January 1, 2025

Dear Student Name,

Parent Name is requesting your consent and permission to access your educational records. You may approve or decline this request, and you may revoke permissions at any time.

Click here to approve this request

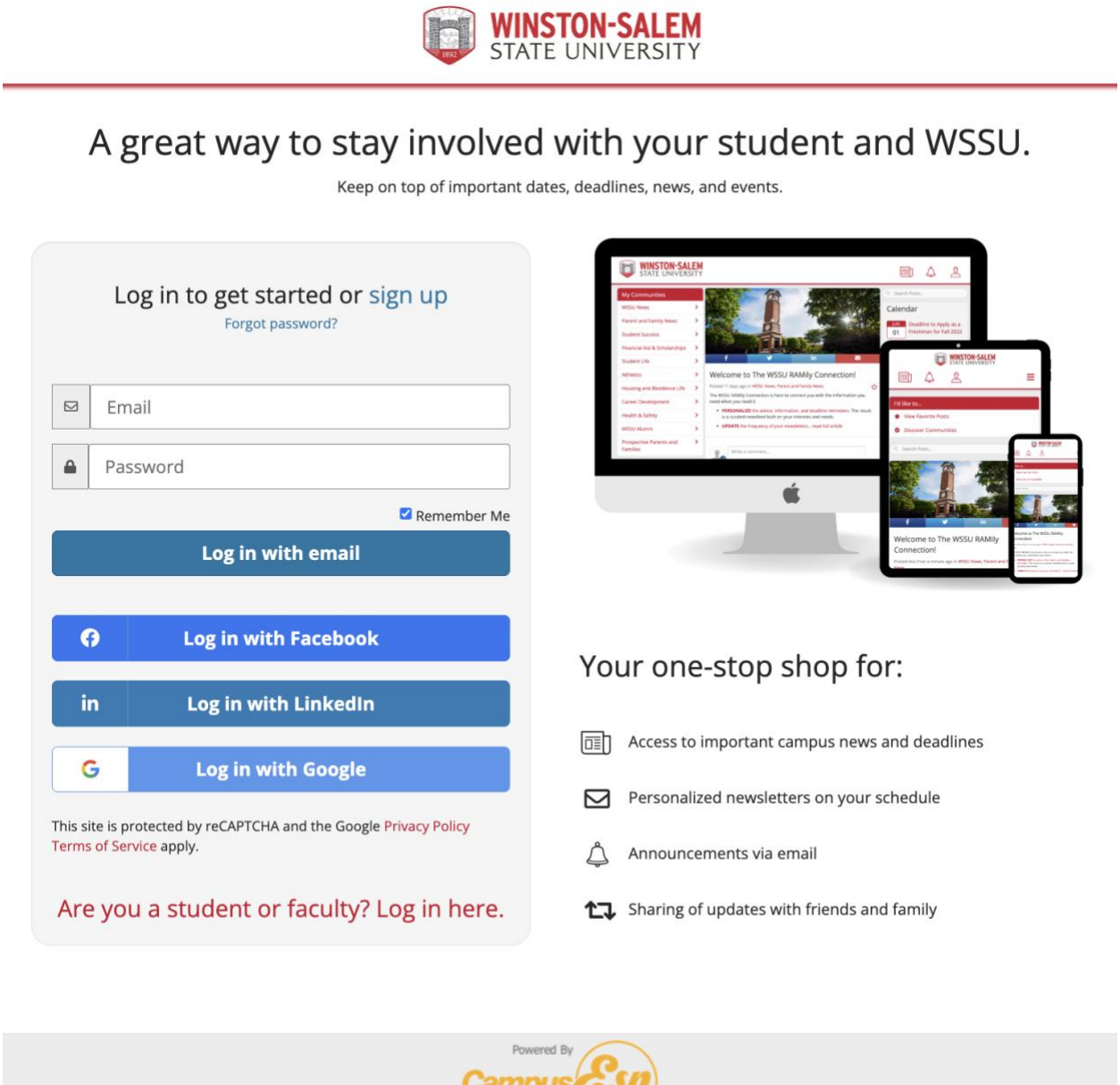
Parent Name is requesting access to the following educational resources:

- **Class Schedule/Enrollment**
  View student course schedule, credit hours, and other status information including degree, major and class year.
- **Grade(s) Information**
  View student course grades. Final grades will be posted at the end of each semester.
- **Holds on Account**
  Get notified when there's a new hold on the student account, along with a description of the hold type.
- **Financial Aid Information**
  View a list of student financial aid awards, the expected amount offered and whether the payment has been made
- **Account Balance**
  View the student account balance, and get notified about any outstanding charges.

If you grant permission to Parent Name to view the above records, they will be able to access this information in The University Family Hub. You may update your permission levels at any time by visiting your student page.

University Parent and Family Programs

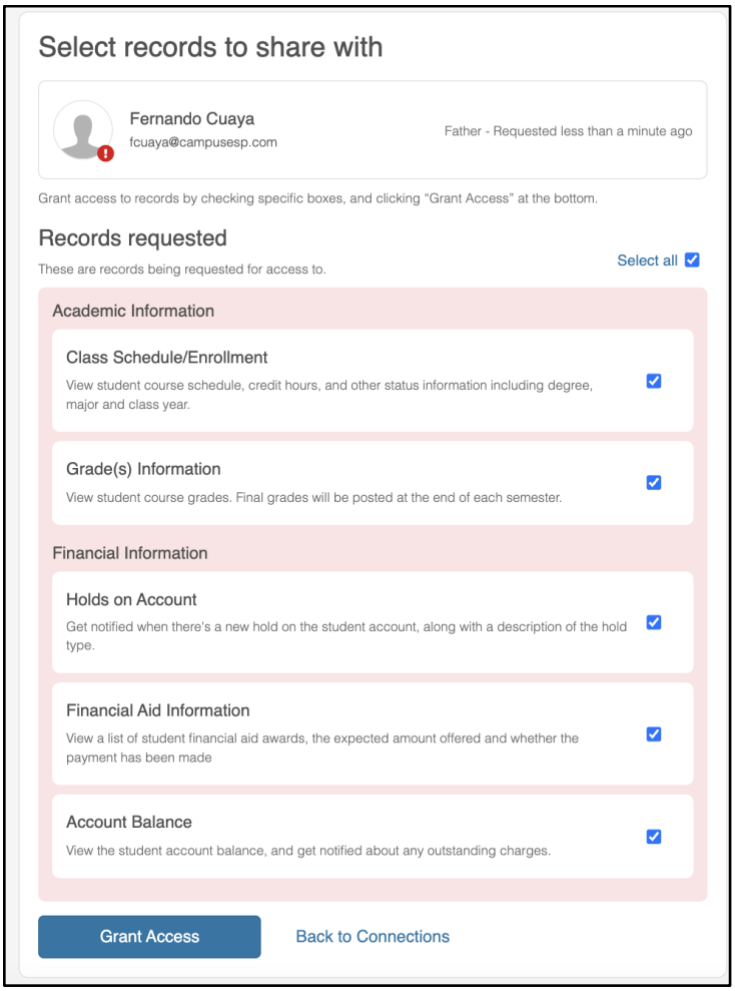
You can also grant access by going to the WSSU Family Connection and clicking on the link that says “Are you a student or faculty? Log in here."



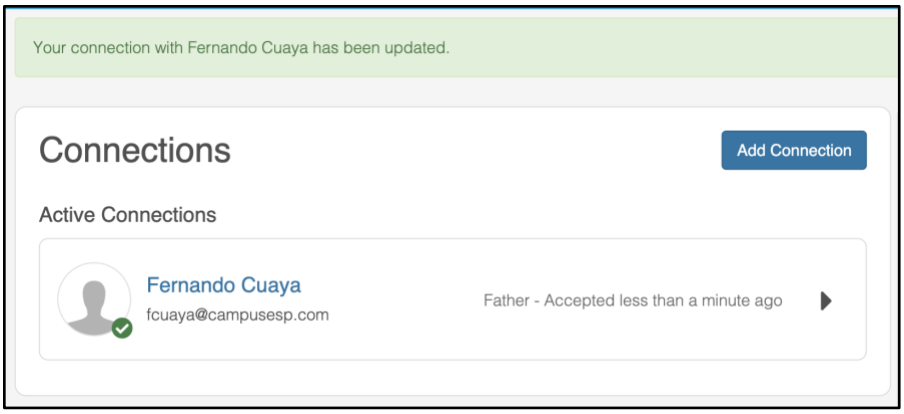
You will be directed to a sign-in page. Enter your WSSU Username and Password and click “Log In.”

Click the connection request for which you would like to approve access.

Select the records for which you would like to edit access. You may select to share all records or to individually select the records you'd like to share with the person who requested access. Click “Grant Access.”

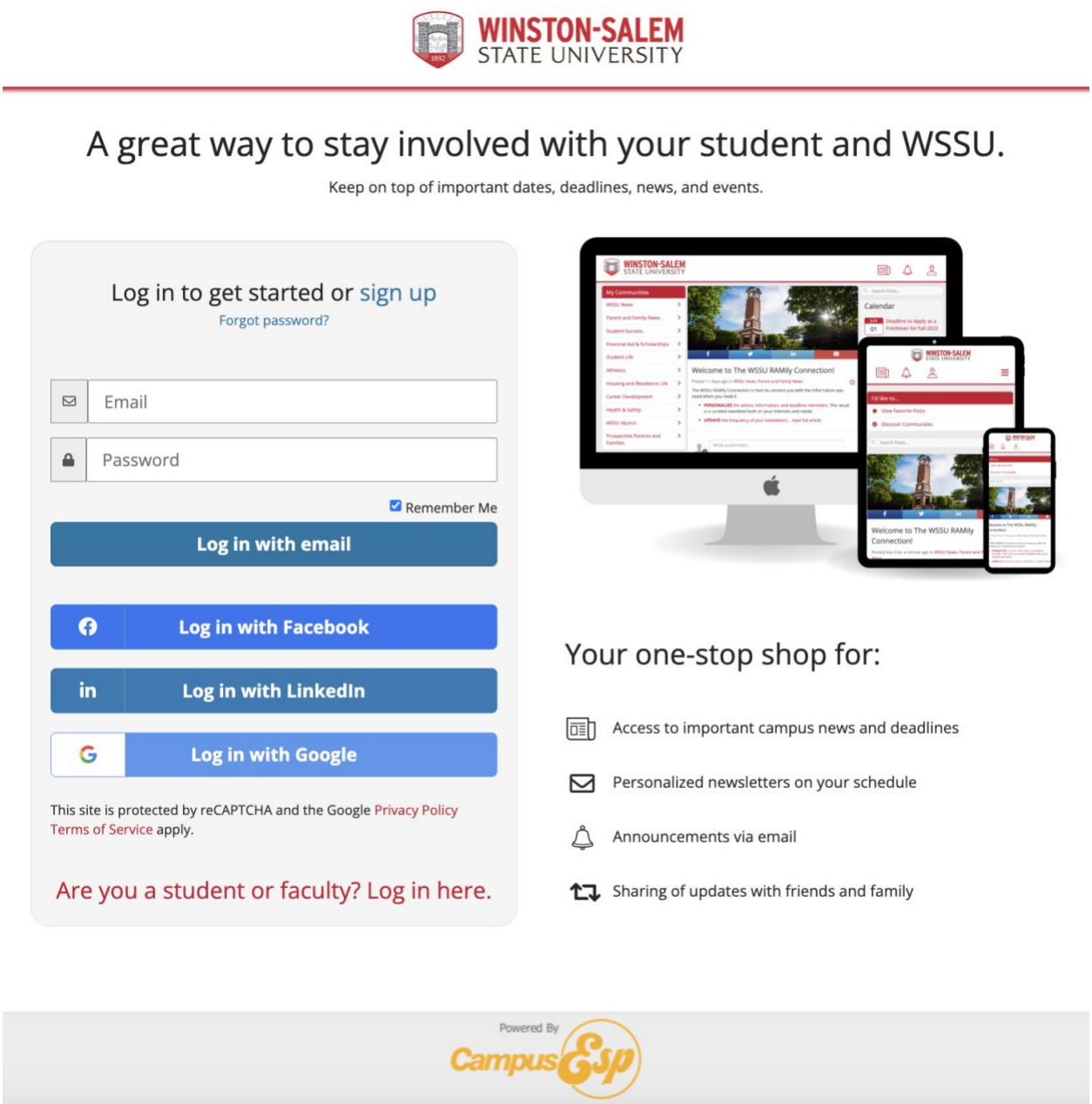


If the update to your connection was successful, you'll be taken back to the Connections screen and see a green banner at the top confirming that the connection has been updated.


Your connection with Fernando Cuaya has been updated.
Connections
Add Connection
Active Connections
Fernando Cuaya
fcuaya@campusesp.com
Father - Accepted less than a minute ago

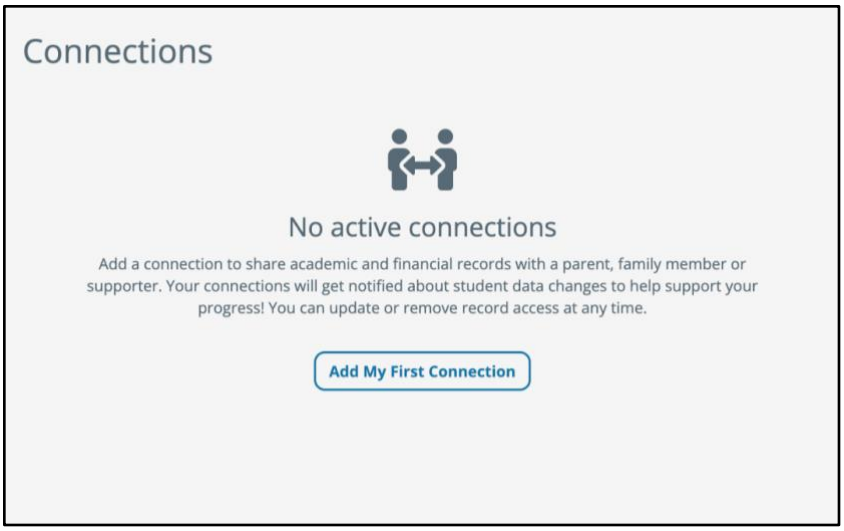
Granting New Access

To grant access, go to the WSSU Family Connection and click on the link that says “Are you a student or faculty? Log in here."

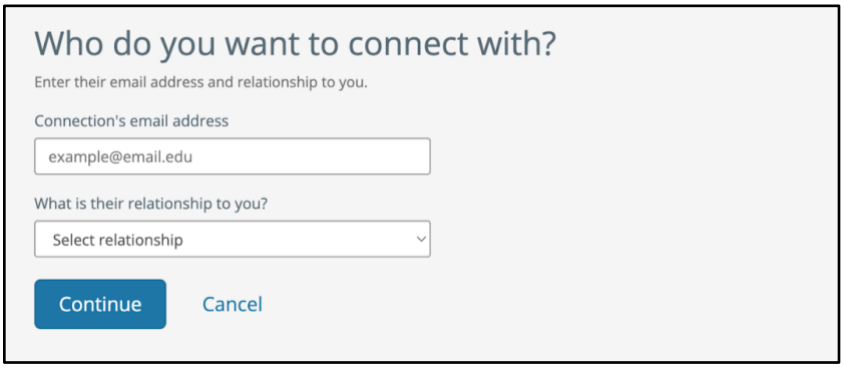


You will be directed to a sign-in page. Enter your WSSU email address and Password and click “Log In.”

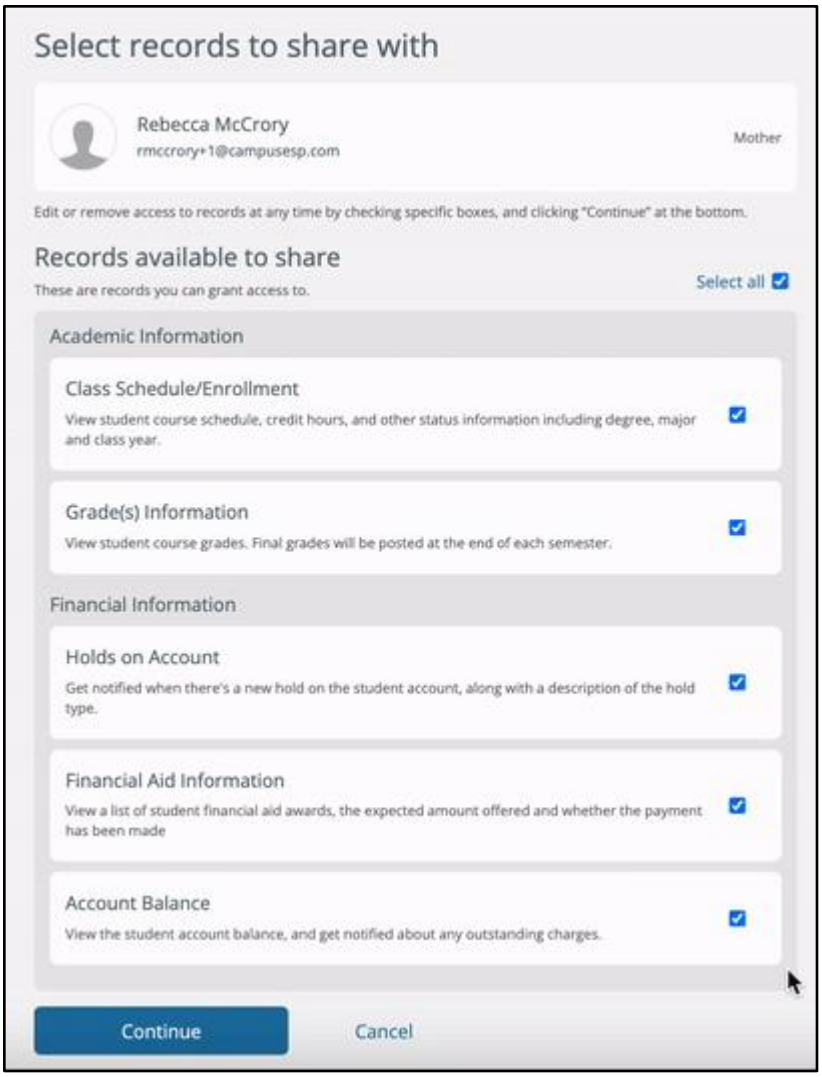
After you log in, you will be taken to the Connections page where you can click “Add My First Connection.”



Enter the person’s email address and use the drop-down menu to select their relationship to you. Click “Continue.”

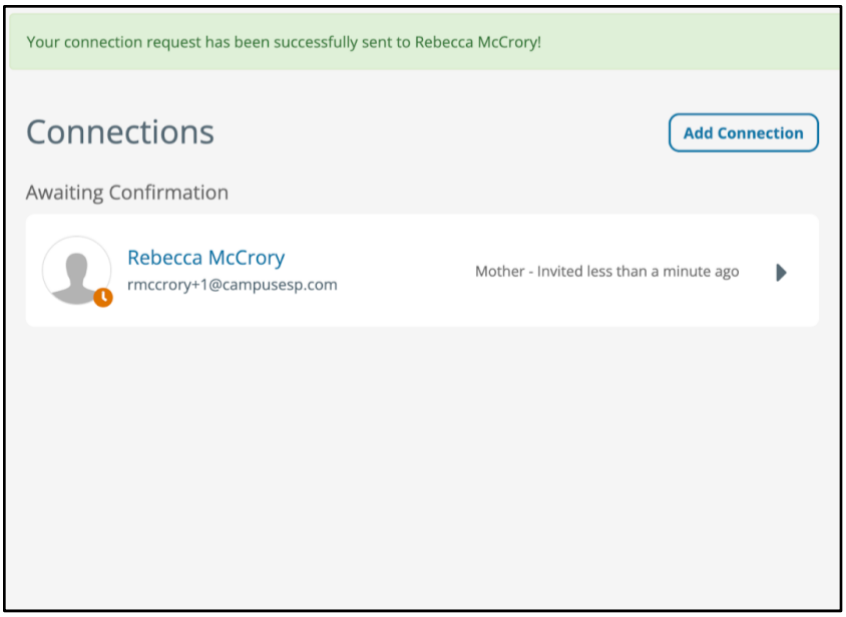


Select the records you would like to share. You may either select to share all available records or individually select the records you'd like to grant access to. Then, select "Grant Access" at the bottom of the screen.



A green banner will appear at the top of the page to confirm that your connection request was successfully sent to the person you granted access to. They will receive an email detailing your connection request. You'll receive an email notification if the person confirms your connection request to view aspects of your student record.

And now, feel free to repeat this process if you would like to grant access to additional parents, family members, supporters, etc. You can grant access to anyone who supports you!



Directory Information

FERPA identifies certain information, called directory information, that may be disclosed without the student's permission.

- Student’s name
- Local and permanent addresses
- Photograph
- Major fields of study
- Dates of attendance
- Enrollment status
- Degrees, awards, and honors received, including selection criteria
- Classification
- Participation in officially recognized activities and sports
- Weight and height, if a member of an athletic team