



## FERPA for Students

The Family Educational Rights and Privacy Act sets forth requirements regarding the privacy of student records and affords students certain rights with respect to their education records.

### Approving Requested Access

If you have a request outstanding in the WSSU Family Connection, you'll receive an email that looks like this. You can click on the button to "Click here to approve this request" if you would like to share information with the requestor.



## You have a new connection request!

January 1, 2025

Dear Student Name,

Parent Name is requesting your consent and permission to access your educational records. You may approve or decline this request, and you may revoke permissions at any time.

[Click here to approve this request](#)

Parent Name is requesting access to the following educational resources:

- **Class Schedule/Enrollment**  
View student course schedule, credit hours, and other status information including degree, major and class year.
- **Grade(s) Information**  
View student course grades. Final grades will be posted at the end of each semester.
- **Holds on Account**  
Get notified when there's a new hold on the student account, along with a description of the hold type.
- **Financial Aid Information**  
View a list of student financial aid awards, the expected amount offered and whether the payment has been made
- **Account Balance**  
View the student account balance, and get notified about any outstanding charges.

If you grant permission to Parent Name to view the above records, they will be able to access this information in The University Family Hub. You may update your permission levels at any time by visiting [your student page](#).

University Parent and Family Programs

You can also grant access by going to the [WSSU Family Connection](#) and clicking on the link that says "Are you a student or faculty? Log in here."

## A great way to stay involved with your student and WSSU.

Keep on top of important dates, deadlines, news, and events.

Log in to get started or [sign up](#)  
[Forgot password?](#)

Email

Password

Remember Me

[Log in with email](#)

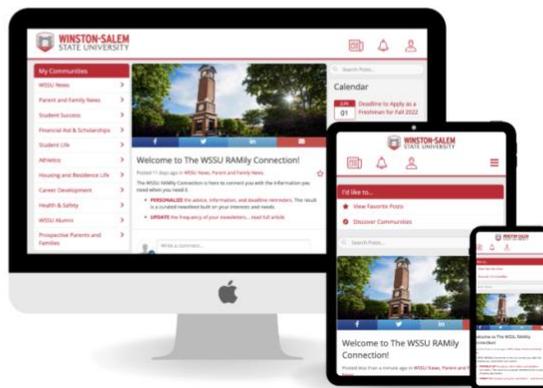
[Log in with Facebook](#)

[Log in with LinkedIn](#)

[Log in with Google](#)

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

[Are you a student or faculty? Log in here.](#)



### Your one-stop shop for:

-  Access to important campus news and deadlines
-  Personalized newsletters on your schedule
-  Announcements via email
-  Sharing of updates with friends and family

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You will be directed to a sign-in page. Enter your WSSU Username and Password and click “Log In.”

Click the connection request for which you would like to approve access.

# Connections

[Add Connection](#)

## NEW Connection Requests



**Fernando Cuaya**  
fcuaya@campusesp.com

Father - Requested 1 minute ago ▶

Select the records for which you would like to edit access. You may select to share all records or to individually select the records you'd like to share with the person who requested access. Click "Grant Access."

### Select records to share with



**Fernando Cuaya**  
fcuaya@campusesp.com

Father - Requested less than a minute ago

Grant access to records by checking specific boxes, and clicking "Grant Access" at the bottom.

#### Records requested

These are records being requested for access to. [Select all](#)

#### Academic Information

**Class Schedule/Enrollment**

View student course schedule, credit hours, and other status information including degree, major and class year.

**Grade(s) Information**

View student course grades. Final grades will be posted at the end of each semester.

#### Financial Information

**Holds on Account**

Get notified when there's a new hold on the student account, along with a description of the hold type.

**Financial Aid Information**

View a list of student financial aid awards, the expected amount offered and whether the payment has been made

**Account Balance**

View the student account balance, and get notified about any outstanding charges.

[Grant Access](#)
[Back to Connections](#)

If the update to your connection was successful, you'll be taken back to the Connections screen and see a green banner at the top confirming that the connection has been updated.

Your connection with Fernando Cuaya has been updated.

## Connections

Add Connection

### Active Connections



**Fernando Cuaya**  
fcuaya@campusesp.com

Father - Accepted less than a minute ago ▶



# Granting New Access

To grant access, go to the [WSSU Family Connection](#) and click on the link that says “Are you a student or faculty? Log in here.”



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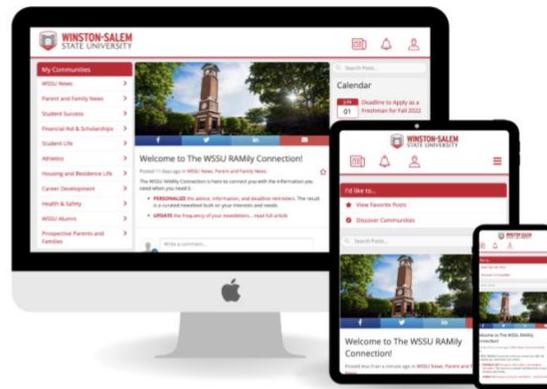
[Log in with Facebook](#)

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[Are you a student or faculty? Log in here.](#)



### Your one-stop shop for:

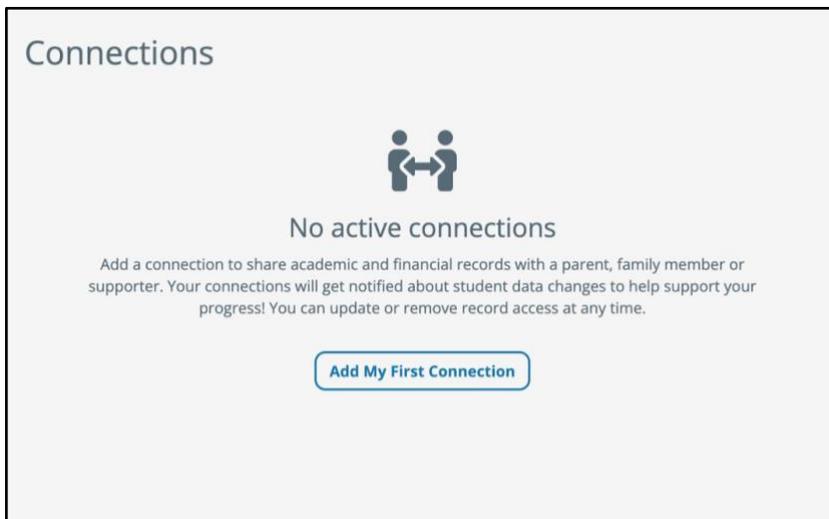
- Access to important campus news and deadlines
- Personalized newsletters on your schedule
- Announcements via email
- Sharing of updates with friends and family

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You will be directed to a sign-in page. Enter your WSSU email address and Password and click “Log In.”

After you log in, you will be taken to the Connections page where you can click “Add My First Connection.”



Enter the person's email address and use the drop-down menu to select their relationship to you. Click "Continue."

A screenshot of a form titled "Who do you want to connect with?". Below the title is the instruction "Enter their email address and relationship to you." The form contains two input fields. The first is labeled "Connection's email address" and contains the text "example@email.edu". The second is labeled "What is their relationship to you?" and is a dropdown menu with the text "Select relationship" and a downward arrow. At the bottom of the form are two buttons: a blue "Continue" button and a grey "Cancel" button.

Select the records you would like to share. You may either select to share all available records or individually select the records you'd like to grant access to. Then, select "Grant Access" at the bottom of the screen.

## Select records to share with



**Rebecca McCrory**  
rmccrory+1@campusesp.com

Mother

Edit or remove access to records at any time by checking specific boxes, and clicking "Continue" at the bottom.

### Records available to share

These are records you can grant access to. Select all

#### Academic Information

**Class Schedule/Enrollment**  
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#### Financial Information

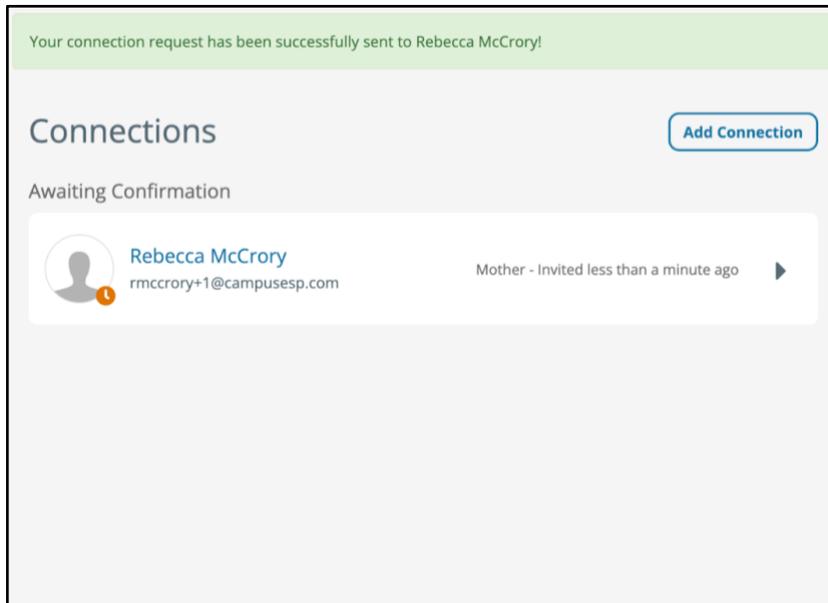
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A green banner will appear at the top of the page to confirm that your connection request was successfully sent to the person you granted access to. They will receive an email detailing your connection request. You'll receive an email notification if the person confirms your connection request to view aspects of your student record.

And now, feel free to repeat this process if you would like to grant access to additional parents, family members, supporters, etc. You can grant access to anyone who supports you!



## Directory Information

FERPA identifies certain information, called directory information, that may be disclosed without the student's permission.

- Student's name
- Local and permanent addresses
- Photograph
- Major fields of study
- Dates of attendance
- Enrollment status
- Degrees, awards, and honors received, including selection criteria
- Classification
- Participation in officially recognized activities and sports
- Weight and height, if a member of an athletic team